

FAQ

FOOTPATH OCCUPTION – STREET TRADING

WHAT IS STREET TRADING AND WHERE DOES IT APPLY?

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Street trading refers to the use of the public footpath for business purposes. This can include A-Frame advertising, displaying merchandise, and dining. Street trading is regulated by the Roads Act 1993, and the Gunnedah Footpath Occupation Policy. Street trading applies to all footpath occupation within a commercial zone, refer to the map below.



Map of area subject to the Gunnedah footpath occupation policy.

WHAT IS THE GUNNEDAH FOOTPATH OCCUPATION POLICY?

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The Gunnedah Footpath Occupation policy applies to any business operators within the commercial zones of Gunnedah.

The policy aims to enable use of the footpath by pedestrians and businesses, in a manner which ensures an effective accessible pedestrian system throughout the business precinct.

This occurs through the maintenance of a continuous uninterrupted path of travel for all of the community, by ensuring any street furniture, signs, trader's activities or displays are located consistently towards the kerb side, not along the building line.

WHAT TYPES OF STREET TRADING ARE THERE?

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There are many types of street trading as follows:

- Advertising: The placement of one (1) A-Frame sign on the footpath.
- Vending: Displaying items that are sold at the business on the footpath.
- Dining: The use of the footpath as a dining area.
- Busking: Undertaking busking on the footpath.
- Fundraising: Undertaking fundraising for community or charity groups.
- Promotion: Promoting community or charity events.

DO I NEED APPROVAL?

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Yes. All forms of street trading require an approval from Council. To obtain an approval, a Street Trading Application form is required to be submitted. This form can be accessed at www.infogunnedah.com.au or from Gunnedah Shire Council's Administration Building.

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ARE THERE ANY FEES ASSOCIATED?

Yes. All street trading, except for fundraising, requires the payment of an application fee. Note – an approval is still required for fundraising, however no fees will be charged.

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IS THERE ANY SUPPORTING INFORMATION I NEED TO SUBMIT WITH MY APPLICATION FORM?

Yes. The following items must be provided with any street trading application:

- Valid Public Liability Insurance Certificate of Currency (minimum \$10 million cover)
- An A4 site plan indicating the dimensions and proposed location of items in relation to the roadside and building line, clearly identifying the minimum 1.8m pedestrian zone, 1.5m kerb zone, and a 1m gap between adjoining premise boundaries
- Details and dimensions of the items to be located on the footpath (this is best done by providing a photo of the items with dimensions drawn in the photos)
- Adjoining business owner consent (only required if your trading area extends beyond your premise side boundary)
- Payment of application fees

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WHAT ARE THE FOOTPATH ZONES?

The footpath has been divided into three zones as follows:

PEDESTRIAN ZONE: The footpath area from the front building line of the premise out to a minimum 1.8m. This area is to remain clear of any items to facilitate the navigation of Council's CBD by pedestrian traffic and people with visual or physical disability.

KERB ZONE: The footpath area from the kerb from 0.9m - 1.5m. This area is to remain clear of any items.

TRADING ZONE: The footpath area that is not within the kerb zone or pedestrian zone. This is the area where items are to be located.

